



Montana Teachers' Retirement System

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Helena, MT 59620-0139
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trs.mt.gov

TRS Office Use Only

FORM 106: MEMBERSHIP ELECTION SUBSTITUTE TEACHER OR PART-TIME TEACHER'S AIDE

In compliance with the Americans with Disabilities Act of 1992, alternative accessible formats of this document will be provided upon request.

PLEASE TYPE OR PRINT LEGIBLY IN DARK INK

MEMBER INFORMATION

Full Name: First	Middle	Last	Suffix	Birth Date (mm/dd/yyyy)
Maiden or Other Name Previously Reported to TRS			M/F	X X X - X X - _____
Mailing Address - City, State, ZIP+4 (if unknown, use 5-digit ZIP code)				Social Security Number ()
				Telephone Number

- A substitute teacher or part-time teacher's aide may elect to be a member of Montana Teachers' Retirement System (TRS) on the first day of employment. Once you elect to become a member you must continue to be a member each successive school year while employed as a substitute teacher or a part-time teacher's aide, even if employed for only one day.
- If you do not elect to be a member of TRS on the first day of employment as a substitute teacher or part-time teacher's aide, you must become a member once you have completed 210 hours in any school year. Once you become a member you are required to continue to be a member in each successive school year while employed as a substitute teacher or a part-time teacher's aide, even if employed for only one day.

- Are you a retired member receiving a monthly retirement benefit from Montana Teachers' Retirement System (TRS)?
 Yes If **yes**, sign and date this form, and **DO NOT** complete the remainder of this form. You and your employer must contact TRS to confirm the maximum amount you may earn and still receive your monthly retirement benefit and complete the notice of postretirement employment form.
 No
- Are you currently an active or inactive member of Montana TRS with employee contributions being withheld and/or on deposit?
 Yes If **yes**, **DO NOT** complete the remainder of this form. You must continue to be a member and employee and employer contributions must be remitted to TRS on your behalf.
 No
- Are you currently a member of TIAA-CREF?
 Yes If **yes**, and you are concurrently employed in a TIAA-CREF and TRS reportable position, you cannot become an active member and be reported to TRS. (REF: §19-20-302 (8)(b) MCA).
 No

I elect the following option with respect to the possibility of working more than 210 hours in the capacity of a substitute teacher or a part-time teacher's aide. Initial the appropriate box to indicate your selection.

I prefer to have a deduction for Montana TRS made beginning on the first day of my service as a substitute teacher or a part-time teacher's aide. I have completed Form 102 Record for Membership.

(initial)

I prefer that no deductions for Montana TRS be made from my substitute teacher or part-time teacher's aide pay until I have completed 210 hours of service during the school year.

(initial)

Member's Signature

Date

After completing and signing this form, please return it to the school business office to be retained by the employer.