

MEMO

To: TRS Employers

From: The TRS Communications Team

Date: January 22, 2026

Re: New TRS Form and a New Webinar for Retiring TRS Members

Do you have any teachers applying for TRS retirement benefits this year? If so, we have two important updates!

- 1. A new form – TRS Form 150: Employer Verification of Wages – is included in this year’s retirement application packet.** As the name implies, there is an employer section that must be completed.

Why? To finalize a retiring member’s application, TRS must obtain a copy of their contracts and other documentation for either the last 4 years or the last 6 years, depending on TRS membership tier. The new Form 150 lays out exactly what information is required.

To see what Form 150 looks like, go to the [Forms and Publications > Employer Forms](#) page of the TRS website. Form 150 is listed under *Member Termination and Retirement Forms*.

- 2. TRS has developed a NEW webinar for members who received a TRS retirement application packet!**

The new webinar is designed to help members understand the contents of the retirement application packet they received in the mail. Webinars are scheduled for **February 11** and **February 18, 2026**.

In each session, TRS staff will review a generic Estimate of Benefits (EOB) to help members understand how to read their EOB. They also will review the purpose of each form in the packet.

If any of your TRS members are applying for TRS retirement this year, please forward this email to them. They can register using links on our [Preparing for Retirement webpage](#). (An easy way to get there is to click the “Retirement Prep” tile on our Home page: trs.mt.gov)

Questions about Form 150 or about the upcoming webinars should be directed to Cathy Leonard, TRS Benefit Specialist. Cathy can be reached at 406.444.3132 or by email: cathy.leonard@mt.gov

We wish you all a wonderful 2026!



Montana Teachers'
Retirement System